

## **Bike Delaware Annual Meeting Minutes - February 1, 2011**

Submitted by Carol Ireland, Secretary

Drew Knox, President, called the meeting to order at 6:05. The 11 participants introduced themselves.

Carol Ireland gave a 2010 summary Treasurer's Report. Expenses for the year totaled \$1,572. The largest expense category was training/conferences. Registrations for three participants were paid for by Bike Delaware. A non-recurring expense of \$216 was for our incorporation. Income totaled \$1,461, most of it donations by individuals. The White Clay Bicycle Club (WCBC) donated \$400 in 2010. The starting balance for the year was \$1,095 and the ending balance \$934. WCBC has made a very generous donation of \$1500 this year so our current balance is \$2,434.

Drew introduced Gail Robillard as the new Treasurer replacing Carol Ireland, and Carol Ireland as the new Secretary, filling an opening created when Maria Wilburn Ruocco resigned as Secretary. The slate of officers was elected unanimously for the coming year:

Drew Knox, President  
Caroline Honse, Vice President  
Carol Ireland, Secretary  
Gail Robillard, Treasurer  
Frank Warnock, Publicity

Drew Knox reviewed the Bike Delaware 2011 Goals:

<b>GOAL</b>	<b>LEADER(S)</b>
Focus on state DOT/Bike Ped earmark	James Wilson
Secure bicycle lanes through right turn lanes	Frank Warnock
Produce bike-friendly on-line maps	Caroline Honse
Increase Elderberry Rides	Caroline Honse
Monitor progress and promote Complete Streets	TBD
Sponsor bicycle traffic design training for engineers	TBD
Participate in the National Bike Summit	Ed Weirach, Frank Warnock, Drew Knox
Prepare to take over Delaware Bike Summit in 2012	Ed Weirach
Revamp Bike DE website	Drew Knox, Frank Warnock
Hire Executive Director	Drew Knox
Double size of the Bike DE Board	Drew Knox
Increase treasury	Gail Robillard
Drive participating membership	TBD
Increase geographic diversity of members and board	TBD
Secure 501(c)3 status	Drew Knox, Carol Ireland

Drew will contact potential project leads to ensure each goal has a leader.

Updates were provided on those 2011 goals that have been started.

- Maps – Drew reported in Caroline Honse’s absence that she has made good progress with the on-line map. Anthony Aglio, DeIDOT also reported on the DeIDOT project to update the State bicycle map. He is seeking additional feedback from cyclists, to upgrade the map. He emphasized that it is a transportation map, not a recreation map. Only state-maintained roads are being marked, not routes through developments since DeIDOT does not maintain most of those roads. Frank will publicize the request, and Bob Ruddy volunteered to collect feedback from Bike DE members to send to Anthony.
- Website Re-engineering – Drew and Frank Warnock reported that much of the work has been completed. The cost will be somewhat less than what we are currently paying through Host My Site.
- Executive Director - interviews are in progress and a decision will be made in the next several weeks.

Drew initiated a discussion about Bike DE implementing pay-level membership. He indicated that Bike DE has a goal of increasing funds but also needs large membership to build a strong voice. Carol Ireland suggested that there be paying members, who are really just making a donation. Members may expect tangible benefits if they have to pay dues. Students may not have the funds to pay a membership fee. It was suggest that there could be paying/voting members and “followers” who are on the listserv, but would not have a vote. There could also be a membership category “What You Can Afford”. A subcommittee will create a proposal for the Board to approve in March as membership info is needed for the new website launch.

Frank Warnock presented a series of charts summarizing 2010 for Bike Delaware. These are posted on the Bike DE website: [<needs to be filled in when the URL is available>](#)

### **Revision to AASHTO Guide for Development of Bicycle Facilities**

Anthony Aglio discussed DeIDOT’s work on updating AASHTO and MUTCD by using charts from the Toole Design Group “Revision to AASHTO Guide for Development of Bicycle Facilities”. He described DeIDOT’s processes and Anthony’s role in DeIDOT as the Bicycle Coordinator. DeIDOT is guided by the AASHTO Greenbook and the MUTCD. Delaware adopts its own version, based on the guidelines. The national guide and DeIDOT’s guide are being updated after 10 years. Some features such as bike boxes and contrasting colored pavements are not included in the Guide. The new Guide includes a new chapter on Bicycle Operation and Bike Safety. Many new pages have been added regarding facilities accommodating bicycles. New road sign designs are available geared to bicycles. The guide is currently in draft, and should be final by the summer. The chapter on Shared Use Paths is expanded because they are becoming so popular, although these facilities are not being promoted. For example, they can create some complex intersection situations. Guidance is provided for when sidepaths should be considered.

### **New Business**

Bike Delaware has been invited to participate in the Delaware Nature Society Earth Day program on Sat., April 16 at the Wilmington Riverfront. Frank volunteered to take the lead on staffing a table.

Anthony Aglio mentioned that Amy Wilburn and the Delaware Bike Council are working with Drivers Education trainers regarding new laws related to bicycling. This may lead to getting one or more questions regarding bicycling on the Drivers Test.

Drew adjourned the meeting at 8:10 pm.