

## **EXAMPLE STATUTE FOR THE ESTABLISHMENT OF A NEWARK BICYCLE ADVISORY COMMITTEE**

### **SEC. xxx. BICYCLE ADVISORY COMMITTEE ESTABLISHED.**

(a) There shall be established a Bicycle Advisory Committee (hereinafter "Advisory Committee") of the City of Newark. This Advisory Committee, composed of concerned and informed residents, will provide the best single source of expertise and perspective for elected officials, transportation planners and managers in the City.

(b) The Advisory Committee shall consist of 7 voting members appointed by the Mayor and Council of the City. The Mayor and each Council member shall nominate one person for appointment to the Advisory Committee.

(c) In addition to the 7 voting members, the following City departments will each provide a non-voting representative to attend Advisory Committee meetings: the Department of Public Works, the Department of Planning and Development, the Department of Parks and Recreation and the Police Department,. The Newark City Council also requests that the Delaware Department of Transportation, New Castle County and the Wilmington Area Planning Council each be asked to send a non-voting representative to the Advisory Committee.

### **SEC. xxx. ORGANIZATION AND TERMS OF OFFICE.**

(a) Each member of the Advisory Committee shall serve for a term that ends two years from the date of appointment, or the last day of the term of the mayor or council member who nominated the member, whichever is sooner, provided:

(1) The City Council may remove any member of the Advisory Committee for cause at any time; and

(2) The City Council may remove any member of the Advisory Committee without cause at any time upon request of the mayor or council member who nominated the member whose removal is sought.

(b) At the initial meeting of the Advisory Committee, and yearly thereafter, the Advisory Committee members shall select such officers as deemed necessary by the Advisory Committee.

(c) The Advisory Committee shall establish rules and regulations for its own organization and procedures and shall meet when necessary as determined by the Advisory Committee. All meetings shall, except as provided by law, be open to the public.

### **SEC. xxx. POWERS AND DUTIES.**

The Advisory Committee shall have the power and duty to:

(a) Set up subcommittees as necessary;

(b) Develop a plan for bicycle-related improvements, including but not limited to bicycle routes, secure parking, and transit interface, and make recommendations to the Department of Public Works, the City Council, the Delaware Department of Transportation and the Wilmington Area Planning Council on related funding from local, State and Federal agencies;

(c) Review any policy or program related to bicycling in the City of Newark;

(d) Develop a plan for outreach to, and education of, the public to promote safe, convenient and fun bicycling in the City.